

Minutes of the 2nd Steering Committee Meeting of Social Audit Unit, JSLPS

Date: 7th December,2016

Venue: The Office of the Principal Secretary, RDD,GOJ

Participants:

1. Shri N. N. Sinha , Principal Secretary, RDD ,GOJ
2. Shri Paritosh Upadhay, CEO, JSLPS
3. Shri Sidhharth Tripathy, MGNREGA Commissioner, GOJ
4. Shri R.N.Tiwari, Under Secretary, Deptt of Planning –cum-Finance
5. Shri James Herenj, Convenor NREGA Watch, Jharkhand
6. Shri Gurjeet Singh, State Coordinator, Social Audit Unit, Jharkhand

Other Persons Present

1. Shri Robert Anthony, Social audit Specialist, Social audit Unit, Jharkhand
2. Shri Jay Kumar Verma, Social audit Specialist, Social audit Unit, Jharkhand
3. Shri Shiv Kumar Singh, Social audit Specialist, Social audit Unit, Jharkhand

Agenda Of the Meeting

1. Compliance of the last steering committee meeting
2. Status of current activities under SAU/JSLPS
3. Next plan of action till March 2017
4. Office set up and logistics
5. Any other as per the direction of chairperson

The State Coordinator of Social audit Unit shared the agenda of the meeting and informed the Chairperson that two members of steering committee i.e. PAG

representative and Prof Ramesh Sharan, Ranchi University have informed that they can not make it for the meeting this time.

Agenda No:1 : Compliance of last meeting minutes

By permission of Chair, the compliance report of the last steering committee meeting held on 10th May,2016 was placed in the meeting by the state Coordinator SAU.

The compliance related to recruitment of state and district level recruitment

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Agenda 1(A)

S.No	Approved Position (No. of post/s)	Compliance	Remarks/Proposal
1	State Coordinator (1)	<ul style="list-style-type: none"> • Recruited as per decision taken in the 1st steering committee meeting 	<ul style="list-style-type: none"> • Joined on 2nd Nov
2	Social Audit Specialist (Process) (1)	<ul style="list-style-type: none"> • Recruited as per decision taken in the 1st steering committee meeting 	<ul style="list-style-type: none"> • Joined on 2nd Nov
3	Social Audit Specialist (Capacity Building) (1)	<ul style="list-style-type: none"> • Recruited as per decision taken in the 1st steering committee meeting 	<ul style="list-style-type: none"> • Joined on 26th Nov
4	Social Audit Specialist (MIS) (1)	<ul style="list-style-type: none"> • Recruited as per decision taken in the 1st steering committee meeting 	<ul style="list-style-type: none"> • Joined on 30 Nov
5	Computer Operator cum Clerk (2)	<ul style="list-style-type: none"> • Shortlisting has been done and published on website of JSLPS. • Date of skill test and written examination fixed on 12th Dec with shortlisted candidate by HR cell, JSLPS 	<p>Proposal to merge one post and recruit one accountant from existing pool of waitlisted candidates in other projects of JSLPS</p>
6	Driver (1)	<ul style="list-style-type: none"> • Not advertised 	<p>Not needed now ,Proposal for recruitment of a peon for office purpose instead of</p>

			driver
7	Office Assistant (2)	<ul style="list-style-type: none"> • Shortlisting has been done and published on website of JSLPS. • Date of skill test and written examination fixed on 12th Dec, 2016 and informed to the candidate accordingly. 	
8	District Resource Person(24)	<ul style="list-style-type: none"> • Shortlisting and written examination held on 28th November, 2016. • The copy of written examination of each of the 103 candidate appeared has been examined by State Resource Group members formed at the state level. • Score sheet of each of the appeared candidate has been shared with HR cell, JSLPS. Total 30 candidate qualified for the next level of selection process. Interview to be held next week as per the availability of selection committee members 	•

Compliance on AGENDA NO. 1(b): Empanelment of Block Resource Persons (BRPs) and Village Resource Persons (VRPs) with SAU and their engagement for the year 2016-2017

- Total 267 BRPs has been empanelled as per approval by CEO, JSLPS

- Total 414 BRPs has been shorted after written examination for empanelment of BRPs. For the empanelment of BRPs, 3 days immersion between 16-18th November, 2016 has been organized.
- Process of empanelment: The immersion has been organized in coordination with Sanjeevani project team. Total 13 blocks in 7 districts of Jharkhand has been selected for the immersion of shortlisted candidates. During the immersion each of the candidate has been placed in individual households of poor families. The immersion of candidate has been monitored and evaluated by internal and external evaluator. The internal evaluators were CFTs at the cluster/block level of Sanjeevani project and external evaluator were members of State Resource Group. In each block one external evaluator were placed. The 3 days immersion were designed as followed:
 - Day 1: Orientation of the candidate and shared of tasks during immersion and placed with individual households to each of the candidate with assigned tasks. The tasks were either to work at MGNREGA site with family members and sanitation related work, understanding of families and work of MGNREGA in that particular site.
 - Day 2: Internal and external evaluation monitored the each of the candidates and taken feedback for candidates from the each households where they stayed.
 - Day 3: Presentation by each of the candidate in front of internal and external evaluator and final evaluation report/score sheet was prepared individually by both the evaluator afterwards, individual score/evaluation by bot the evaluator, the average score for candidates were taken up for empanelment of BRPs
- Final Empanelment of BRPs was done on the minimum 40% marks obtained by the candidate in each written examination (which was of 55%) and immersion (45%).
- Training of BRPs: First batch for one month certificate course of empanelled BRPs has been started from 29th November, 2016, at State Institute for Rural Development, and in total 7 batches they will be training before positioning them as a actual BRPs. [detailed training calendar in annexure-1 (a) and 1 (b)]
- Regarding empanelment of VRPs, total 3074 application has been received and data entry of all the application has been completed.

Compliance on AGENDA NO. 2 of last Meeting: Approval of Annual Action Plan for the financial year 2016-2017

The following were the key decisions taken related to Annual Action Plan:

547 Gram Panchayats have been selected randomly using online 'Random Integer Generator' from all 259 blocks of Jharkhand. While selecting the Gram Panchayats, measures have been taken that from each block for Social Audit with minimum one and not more than 4 GPs to be selected.

Agenda-2 Status of current activities under SAU/JSLPS

A. Recruitment for State and district positions

State Coordinator SAU/JSLPS informed about the current status as mentioned in Compliance report and based on that ,following decisions were taken.

1. The Post of Social Development Specialist at State level as specified by MORD in Special Financial Assistance guidelines will not be advertised now. But Based on need , Consultants can be hired as per JSLPS norms
2. The Post of accountant was suggested to be created and it was agreed to recruit only one Clerk cum Computer Operator out of two posts that has already advertised. And recruit one Accountant from existing pool of Waitlisted candidates available in other projects of JSLPS
3. Since Driver is not required currently, demand of one Peon for SAU was placed and it was agreed to have one Peon from the agency hired by JSLPS.

B. Empanelment of VRPs

1 The list of 3074 candidates who have applied for VRPs was placed and it was agreed to have any of the following criteria to prepare final list of selected literate candidates.

- Either MGNREGA Job Card holder or
- SHG member or
- Experience of working in NRLM

Agenda-3 Next Plan of action till March 2017

A. Notification of Calendar for Audit of MGNREGA schemes of year 2015-16

The revised calendar was placed for approval for the notification as **Annexure 2.**

- a. 547 Panchayats randomly selected all over the state (Panchayats in Ranchi district will be covered by training batches for certificates course)

- b. One Panchayat from Silli added as recommended by Principal Secretary on the basis of complaint that received.
- c. Five Panchayats of Basia block of Gumla district, as requested by PRADAN for SHG led Social Audit model can be added for pilots in the month of January, 2017

Decision taken:

1. The revised calendar was approved. The Principal Secretary ,RDD, GOJ suggested to take all those Panchayats for social audit also in future as referred in point 'b', where gross irregularities are found . He suggested to engage SHG members of other Block for Social audit in 5 Panchayats of Basia as proposed in point 'c' so that they do not face any backlash after the audit.
2. 10% of the GPs where social audit is done to be test audited by state team to cross check the performance.
3. Develop a checklist of tasks for BRPs/VRPs
4. CEO, JSLPS may send letter to all departments regarding their willingness to conduct social audit.

B. Annual Budget for SAU

State Coordinator informed that State MGNREGA cell has already provided Rs 3 crore against 0.5% of the contingency fund as directed by MORD. He also informed that MoRD has also created Special Financial Assistance Fund and request for that fund had been sent to MORD but a Fresh Proposal needs to be sent as per the rates and Numbers mentioned in Special Financial assistance budget as communicated by MORD .

Decision taken:

1. It was decided to send a fresh Proposal for Special Financial assistance as per MoRD norms and Formats
2. The extra budget for lodging and bedding was proposed for Social audit team during winter season @Rs 1000/ per Panchayat. This would be added in the current budget that was approved in the last steering committee meeting, amounting to Rs Five lakh sixty three thousand only. 563 GPsx Rs 1000=5,63,000
3. The necessity of this additional budget was felt by members and it was approved. It was decided that budget cost of buying kits as done for JSLPS field stay of the team, can also be considered.

C. Social audit of other schemes along with MGNREGA in current Financial Year

Decisions taken:

- 1 The Principal Secretary, RDD suggested to conduct social audit of IAY schemes also, along with MGNREGA schemes in the same Panchayts selected in two districts . Palamu and Godda districts were selected for the pilot.
- 2 The Principal Secretary, RDD, after discussions with the Department , suggested to have audit of nutrition (ICDS and VHND) centres in two districts as pilot. State

Coordinator was instructed to meet the officials of the department and finalize the tools, processes and activities.

D. Launch of the Social audit Campaign

State Coordinator SAU, proposed to launch this phase of social audit on 24th December, 2017, which is celebrated as Gram Ganrajya Diwas, since PESA was enacted on that day which enables Gram Sabha in scheduled areas to exercise powers related to Planning and monitoring more specifically. He proposed to release VRP handbook on this date.

Decisions taken:

- 1 It was decided that State Coordinator would prepare a note on this and CEO JSLPS would meet Development Commissioner to take his views and finalize this.
- 2 It was decided to Design and print 2000 VRP handbooks for next phase of social audit.
- 3 Some indicator on impact assessment of pilot phase need to develop
- 4 Option for conducting paperless social audit using tablets as suggested by the Principle Secretary. MGNREGA programme have tablets, which they can provide to the social audit team for piloting the same.

E. Official logo, Motto and website for SAU

Social audit specialist (MIS) described the importance of having a website of SAU which can upload videos and proceedings of Gram Sabha , of atleast 1000 Villages along with other relevant information

Decisions taken:

1. It was decided that Social audit Unit must have a website so that all information are in Public Domain and Social audit specialist will have to discuss the matter with JSLPS , MIS head and also contact State Data centre and place the proposal at the earliest.
2. State Coordinator should suggest a logo design with key slogan for SAU and circulate it amongst steering Committee members and State Resource Group members to take their opinion
3. State Coordinator proposed that **Na kahoop se dosti :Na kaahon se bair** can be guiding principle of the Social Audit Unit, which was accepted in the meeting.

F. Publicity and Media

MGNREGA Commissioner suggested that since Social audit unit has been established, it should be widely publicized so that all stakeholders are aware of the mandate and activities of Social Audit Unit.

Decisions taken:

1. It was decided to have a Press conference for this Purpose in 3rd Week of December
2. Video conferencing with DPCs would be organized after notification of the calendar.

G. Engagement with CSOs and CBOs

State coordinator SAU explained about need of CSOs and CBOs in environment building before social audit process, as Panel Members during Social audit process and for mentoring mobilization initiatives after social audit process.

1 it was decided to empanel NGOs and CBOs for different districts through advertisement and a thorough screening process. The Principal Secretary ,RDD, suggested to empanel only SHG federation CBOs in NRLM intensive area for this purpose.

2 It was also agreed that Ombudsman, Ex Ombudsman and State resource group members with high level of integrity and reputation could be notified to be District Monitors who could help to monitor the activities of social audit teams and send independent reports to SAU.

H. Mobilisation and Concurrent social audit

The State Coordinator proposed to constitute Village Monitoring Committee in the Villages during social audit process as standing committee of Gram Sabha as per the rules of JPRA 2001 (If not already constituted) and orient them for concurrent social audits as desired by MORD. He also proposed to constitute Labor forums and federate them as per Operational Guidelines 2011 so that they can be mobilized for ensuring their entitlements as provided in MGNREGA.

Decisions taken:

1. It was agreed to constitute VMCs in all the Panchayts during Social audit Process as per JPRA rules and provide the list to GPs, if not already constituted and plan for orienting them for concurrent audit.
2. The Principal Secretary RDD, instructed to mobilize MGNREGA wage-seekers in CFT blocks/Blocks with NREGA sahayta Kendra only, in the first phase so that they can be guided and mentored by the CSOs.

Agenda-4 Office set-up and logistics

State Coordinator informed that sitting space for one person has been provided at SRC ,JSLPS and space for three persons have also been provided at Room No 329. He requested to have space for two more persons at SRC, JSLPS so that the rest of the team member could adjust. He also informed that request for

office appliances and stationeries have already been placed and requested to permit hiring a monthly vehicle for office, since the two trainings batches of BRPs running at two different locations in parallel and that need to be monitored on daily basis and field arrangement for the same needs to be done. After Training phase is over an Auto Rickshaw could be hired for local travel to cut on the costs. He also informed about the decision by JSLPS to operate SAU accounts through SRC, JSLPS

Decisions taken:

1. It was agreed that CEO JSLPS would look into this matter and provide space for SAU team.
2. The request for Vehicle was approved.
3. CEO JSLPS will look into the account operation mechanism through SRC, JSLPS as SAU is housed in the same location.

At the end of the meeting MGNREGA Commissioner urged SAU team to set high standards of integrity and performance so that a Model social audit process is established in Jharkhand.

Handwritten signature

Principal Secretary

Rural Development Department

Govt. of Jharkhand

